



# Reduced Course Load Policy for Undergraduate Students with Documented Disabilities

## **I. APPLICABILITY**

This policy applies to undergraduate students who wish to take a reduced course load as accommodation for a disability. Approval of such a course load under this policy entitles the student to maintain NDMU institutional aid on a prorated basis and to remain in the residence halls while carrying a less than full-time course load.

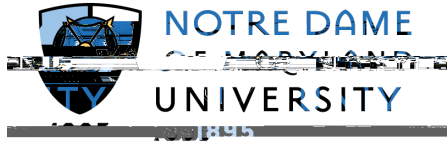
Students who are not requesting to maintain institutional aid or scholarships that require full-time attendance or to remain in campus housing while carrying less than a full-time course load do not need to submit a request for an accommodation but may simply register for a reduced course load under regular registration processes. However, registration for a reduced course load may impact progress toward degree completion and should be discussed with the student's academic advisor. Students should also consult with Financial Aid before registering for a reduced course load.

## **II. POLICY**

Students with disabilities that significantly limit their ability to manage a full-time course load (12 or more credits) may be accommodated by receiving approval to take a reduced course load. While it is typically preferable for a student with a disability to be accommodated through academic advising, priority enrollment, and academic accommodations, it may be necessary for a student to request a reduced course load because of a more severe academic impact of a significant disability.

***The following factors are not acceptable reasons for a reduced course load under this policy, including, but not limited to, employment, extracurricular activities, family/personal obligations, failure to use appropriate academic accommodations, or poor class attendance.***

Requests for this accommodation will be considered on a semester-by-semester basis, and students must



5. Federal Work-Study Program: The Federal Work-Study Program is limited and only offered to students with federal need who are enrolled in 6 credit hours.
6. Other Financial Aid: Students who receive any other type of aid should check with financial aid to determine the effect of such aid on less-than-full-time enrollment status.
7. State Educational Assistance (EA) and Guaranteed Access (GA) Grants: Unless a disability appeal has been approved by the Maryland Higher Education Commission's Office of Student Financial Assistance, recipients of State EA or GA grants must enroll full-time (12 credits) to order to maintain their award. The following website has the appeal form and related information:  
[https://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/program\\_descriptions\\_appeals.aspx\\_appu2i](https://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/program_descriptions_appeals.aspx_appu2i) A GA p ( G)6.6 (1)2 (2-4.6 )10.5.6 ()-22



reasons related to a documented disability may be granted such reduction for not more than 12 months, which may or may not be consecutive. The Director of Accessibility & Student Inclusion and the student will coordinate with the DSO.

4. Athletics Participation – The National Collegiate Athletic Association (NCAA) Title IX regulations (45 CFR 101.8 (a)-1.4